From: Michael Robson [mailto:mrobson@asu.asn.au]

**Sent:** Friday, 17 May 2019 3:42 PM

To: AMOD

**Cc:** Kyle Scott; Ruchi Bhatt; 'peggms24@gmail.com'; 'nicola.shaw@afei.org.au'; 'thalls@ja.com.au'; 'Stephen.Bull@unitedvoice.org.au'; 'Natalie.Dabarera@unitedvoice.org.au'; Rachel Liebhaber; Estha

van der Linden; Leigh Svendsen; Brent Ferguson; Madeleine Tiedeman

Subject: AM2018/26 - S4 yearly review of modern awards—Award stage—Substantive Issues—

SCHDS Award

Dear Amod Team,

### AM2018/26 - S4 yearly review of modern awards—Award stage—Substantive Issues— SCHDS Award

We refer to the Directions issued by the Commission on 1 May 2019. The ASU and AIG were directed to file agreed material on other industrial instruments that contain community language allowances. Please see the attached for filing.

Regards,

Michael Robson

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## ASU and AIG agreed list of awards/agreements that contain language allowance provisions

	Award/Agreement	General Position
1.	North Australian Aboriginal Justice Agency Enterprise Agreement 2015-2019.	Clause 15 defines and creates an allowance.
2.	Australian Fisheries Management Authority Enterprise Agreement 2016.	Clause 48 defines and creates an allowance.  Schedule H Specifies allowance.
3.	Northern Territory Council of Social Service Inc. (NTCOSS) Enterprise Agreement 2017	Clause 15 defines and creates an allowance.
4.	Central Australian Aboriginal Family Legal Unit Aboriginal Employee Collective Agreement 2013 – 2017	Clause 20 defines and creates an allowance.
5.	Indian Ocean Territories (Administration) Enterprise Agreement 2018	Clause 5.09 defines and creates an allowance.
6.	Central Land Council Enterprise Agreement 2017-2020	Clause 20 specifies an allowance exists and refers to a Community Language Policy.
7.	Fair Work Ombudsman Enterprise Agreement 2011 – 2014	Clause 63 defines and creates an allowance.
8.	Department of Agriculture and Water Resources Enterprise Agreement 2017-20	Clause 29.8 defines and creates an allowance.
9.	Department of the Environment and Energy Enterprise Agreement 2016–2019	Clause 5.17 specifies an allowance exists and refers to a Community Language Policy.
10.	Aboriginal Hostels Limited Enterprise Agreement 2017	Clause 4.11 defines and creates an allowance.
11.	Lake Macquarie City Council Enterprise Agreement 2018	Clause 18 – states provisions of the Local Government (State) Award 2017 for Community Language will apply
		Table 2 - allowances
12.	National Disability Insurance Agency Enterprise Agreement 2016-2019	<u>Clause 6.3</u> - specifies an allowance exists and refers to a policy on allowances.
13.	Australian Taxation Office (ATO) Enterprise Agreement 2017	Clause 25 creates the clause  Attachment A, Schedule 4 - Specifies allowance
14.	Department of Health Enterprise Agreement 2019-2022	Clause 61 - specifies an allowance exists and refers to an Allowances policy.
15.	Department of Social Services Enterprise Agreement 2018 to	<u>Clause 4.4</u> - defines and creates an allowance

	Award/Agreement	General Position
	2021	
16.	Office of the Commonwealth Ombudsman Enterprise Agreement 2017-2020	<u>Clause 50</u> - defines and creates an allowance
17.	WaterNSW Enterprise Agreement 2018	Clause 6.11 – defines and creates an allowance  Item 1 Schedule 3 – Specifies allowance
18.	Fair Work Commission Enterprise Agreement 2017-2020	Clause 143 - defines and creates an allowance
19.	Australian War Memorial Teamwork Agreement 2017-2020	Clause 132 - defines and creates an allowance
		Part J Allowances - Specifies allowance
20.	Northern Land Council Enterprise Agreement 2018	<u>Clause 54</u> - defines and creates an allowance
21.	Federal Court of Australia Enterprise Agreement 2018-2021	Clause 31 - defines and creates an allowance  Attachment C - Specifies allowance
22.	Department of Human Services Agreement 2017-2020	Clause D7 - defines and creates an allowance Part D - Allowances - Specifies allowance
23.	Darebin City Council Enterprise Agreement 2018 - 2022	Clause 54 - defines and creates an allowance
24.	Broken Hill City Council Consent Award 2015	Clause 21.3- defines and creates an allowance Schedule 2 – Specifies allowance
25.	The City of Sydney Wages/Salary Award 2014	Clause 18.4 -defines and creates an allowance
26.	Local Government (State) Award 2017 [NSW]	Clause 15(xii) -defines and creates an allowance  Table 2 – Allowances – Specifies allowance
27.	Crown Employees (Public Sector – Salaries 2018) Award [NSW]	Crown Employees (NSW Police Administrative Officers and Temporary Employees) Award 2009  Crown Employees (Public Service Conditions of Employment) Reviewed Award 2009
28.	Service NSW (Salaries and Conditions) Employees Award 2016	Clause 20 - defines and creates an allowance Schedule B - Allowances - Specifies allowance
29.	Australian Capital Territory Public Sector Enterprise Award 2016 [ACT]	Clause 12.18 - defines and creates an allowance
30.	Australian Public Service Enterprise Award 2015	Clause 11.15 - defines and creates an allowance

use 11.10 - defines and creates an wance
use 11.15 - defines and creates an wance
use 31.4 - defines and creates an wance
use 50 - defines and creates an allowance le 1 - Allowances - Specifies allowance
use 50 - defines and creates an allowance le 1 - Allowances - Specifies allowance
use 3.8- defines and creates an allowance
use 12.7- defines and creates an allowance
use 2.1 - defines and creates an allowance
use 9.8 - defines and creates an allowance
]

Award	Entire Clause
Name	
North	15. COMMUNITY LANGUAGE ALLOWANCE
Australian	15.1 Criteria
Aboriginal	15.1.1
Justice	The Chief Executive Officer may approve the payment of Community
Agency	Language Allowance to an employee where the following conditions
Enterprise	are met.
Agreement	There is an identifiable and continuing need for the particular skills
2015-2019	possessed by the employee in providing client or staff services.
	Language skills are required for communication in languages other
	than English including using Aboriginal and Torres Strait Islander and
	AUSLAN or other deaf communication skills; and
	15.1.2 The employee's language competence is of the standard set out under
	15.2.1 (a).
	15.2 Rates
	15.2.1 Rate payable is \$2500.00 per annum (full - time).
	15.2.1(a) Community language allowance rate I (Language Aide) is payable to
	an employee who:
	15.2.1 (a)(i) passes the Language Aide Test conducted by the National
	Accreditation Authority for Translators and Interpreters (NAA TI); or
	15.2.1(a)(ii) is assessed to be at the equivalent level by an individual or body
	approved by the Chief Executive Officer.
Australian	48. Community Language Allowance
Fisheries	48.1 A Community Language allowance is available to eligible employees.
Managemen	48.2 Further details are contained within Schedule H -Community Language Allowance.
t Authority	

Enterprise Agreement 2016

#### SCHEDULE H-COMMUNITY LANGUAGE ALLOWANCE

An employee is eligible for community language allowance where the Agency Head determines that there is an identifiable and continuing operational need for the employee's language skills in languages other than English and the employee's language competence meets a recognised standard. Languages include, but are not limited to, Torres Strait Islander and Indonesian languages

and Auslan or other forms of communication for the hearing impaired.

There are two levels of payment of the allowance as per the below table:

Level	Qualification/ Standard	On Commencement	12 months from date of commencement	24 month from date of commencement
Level 1	(i) Passes the National Accreditation Authority for Translators and Interpreters (NAATI) Language Aide Test; or (ii) Recognised level of competency to deliver client services in languages for which NAATI does not test	\$1,003	\$1,023	\$1,043
Level 2	(i) NAATI Para- professional interpreter and higher; or (ii) Recognised tertiary qualification in interpreting; or (iii) Recognised level of competency to deliver client services in ATSI languages	\$2,331	\$2,377	\$2,425

Community language allowance is an annual amount which is paid fortnightly. Community language allowance does not count for superannuation purposes.

Northern Territory Council of Social Service Inc. (NTCOSS) Enterprise Agreement

2017

#### 15 COMMUNITY LANGUAGE ALLOWANCE

15.1 Criteria

The Executive Director may approve the payment of Community Language Allowance to an employee where the following conditions are met:

a) There is an identifiable and continuing need for the particular skills possessed by the employee in

providing client or staff services. Language skills are required for communication in languages other

than English including using Aboriginal and Torres Strait Islander and AUSLAN or other deaf communication skills; and

b) The employee's language competence is of the standard that passes the Language Aide Test conducted by the National Accreditation Authority for Translators and Interpreters. 15.2 Rate

The Community Language Allowance Rate payable is \$876.00 per annum fixed for the duration of

the agreement

Central Australian Aboriginal Family Legal Unit Aboriginal Employee Collective Agreement 2013 – 2017

#### 20. COMMUNITY LANGUAGE ALLOWANCE

20.1 The CEO may approve the payment of Community Language Allowance to an employee where the following conditions are met: (a) there is an identifiable and continuing need for the particular skills possessed by the employee in providing client or staff services. Language skills are required for communication in languages other than English, including using Aboriginal and Torres Strait Islander and AUSLAN or other deaf communication skills; and (b) the employee's language competence is of the standard set out under 20.3.

20.2 Rates (a) Rate payable is \$2100 per annum or pro rata to an employee who is accredited as an interpreter by the National Accreditation Authority for Translators and Interpreters (NAATI). (b) Rate payable is \$750 per annum or pro rata to an employee who is not accredited but is acknowledged by the CEO as being a fluent speaking Indigenous language speaker from one of CAAFLU's target area languages.

Indian Ocean Territories (Administra tion) Enterprise Agreement 2018	20.3 Community Language Allowance is payable to an employee who: (a) passes the Language Aide Test conducted by the National Accreditation Authority for Translators and Interpreters (NAATI); or (b) is assessed to be at the equivalent level by an individual or body approved by the CEO.  5.09 Community language allowance (1) The employer will approve the payment of a community language allowance to an employee where the employee is able to communicate effectively in English as well as in a community language other than English and is required by the employer to perform interpreting and/or translating duties on a continuing basis as part of their normal duties.  (2) The community language allowance will be paid fortnightly in accordance with the followin table:			
	From commencement of the Agreement	\$45.75 per fortnight		
	From the first anniversary of the Agreement	\$46.67 per fortnight		
	From the second anniversary of the Agreement	\$47.13 per fortnight		
	(3) An employee recognised by the employer a employer to perform interpreting duties will be but not less than the Community Language Al	e paid a fortnightly rat	te agreed by the employer,	
Central Land Council Enterprise Agreement 2017-2020	20. COMMUNITY LANGUAGE ALLOWAN Where, in providing constituent or staff service an employee's language skills for communication Australia}, and the employee's language comp by the Director, an allowance is payable. Furth Language policy.	es, the Director deterr , (in Aboriginal languetence is of the standa	ages common in Central ard as determined appropriate	
Fair Work Ombudsma n Enterprise Agreement 2011 – 2014	Community language allowance 63. The Agency may approve payment of a community language allowance of \$700 per annum, paid on a fortnightly basis to an employee with the required level of competency, as determined by the Agency, where there is an identifiable and continuing need for particular skills in a language other than English.			
Department of Agriculture and Water Resources Enterprise Agreement 2017-20	29.8 Community language allowance  (a) You will be paid a community language allowance of \$928 per annum paid fortnightly on a pro-rata basis when: (i) you are accredited by the National Accreditation Authority for Translators and Interpreters (NAA TI) or equivalent; and (ii) the secretary determines each year that you use the language in the workplace on a regular and continuing basis. (b) The community language allowance covers non-written communication, in a language other than English, including communication in the deaf oral language, the deaf sign language and Aboriginal and Torres Strait Islander languages. (c) You only need to pass a NAATI test once and if NAATI is unable to provide testing, we may approve payment of the community language allowance, if other evidence of your language skills is provided. (d) The cost associated with accreditation will be met by us.			
Department of the Environmen t and Energy Enterprise Agreement 2016–2019	COMMUNITY LANGUAGE ALLOWANCE 5.17 Where the Delegate determines that there is a need to regularly utilise an employee's particular language skills for communicating in languages other than English or utilise sign language skills, the Delegate may agree to the payment of a Community Language Allowance (CLA). The Delegate will determine the rate of CLA payable based on three levels of competence. Further information is contained in the Department's Community Language Allowance Policy.			
Aboriginal Hostels Limited Enterprise Agreement 2017	Community Language Allowance 4.11 Where an employee is recognised as utilis in the performance of their duties, to assist rest there is an identifiable and continuing need for employee has the required level of competency other than English, including Aboriginal and T\$25.00 per fortnight will be paid to the employ	idents and staff in imposite these particular languages to provide client or some Strait Islander 1	proved communication, and • uage skills; and • the staff services in languages	

T 1				
Lake	Clause 18			
Macquarie	The following provisions of the Local Government (State) Award 2017 and variations thereafter shall apply and be paid at the rate set out in Table 2 of Part B of this agreement:			
City Council	(j) Community Language, and Signing Work (Clause 15 xii)			
Enterprise	(1) Community Language, and Signing Work (Clause 13 xii)			
Agreement	Local Government (State) Award 2017 [NSW]			
2018	(xii) Community Language, and Signing Work			
2010	(a) Employees using a community language skill as an adjunct to their normal duties to provide			
	services to speakers of a language other than English, or to provide signing services to those with			
	hearing difficulties, shall be paid an allowance in addition to the weekly rate of pay as set out in			
	Table 2 of Part B. The allowance may be paid on a regular or irregular basis, according to when			
	the skills are used.			
	(b) Such work involves an employee acting as a first point of contact for non-English speaking			
	residents or residents with hearing difficulty. The employee identifies the resident's area of			
	inquiry and provides basic assistance, which may include face-to-face discussion and/or			
	telephone inquiry.			
	(c) Such employees convey straightforward information relating to services provided by the			
	employer, to the best of their ability. They do not replace or substitute for the role of a			
	professional interpreter or translator.			
	(d) Such employees shall record their use of a community language according to the employer's			
	established policy.			
	(e) Where an employee is required by the employer to use community language skills in the			
	performance of their duties: The employer shall provide the employee with the opportunity to obtain accreditation from a language aide accreditation agency Such training shall form part of			
	the employer's training plan and budget, in accordance with the requirements of Clause 31 of			
	this Award The employee shall be prepared to be identified as possessing the additional skill(s)			
	The employee shall be available to use the additional skill(s) as required by the employer			
National	Community language allowance			
Disability	6.3. You may be paid a community language allowance at either rate 1 or rate 2 where in			
Insurance	providing participant or employee services, the CEO determines there is a continuing need to			
Agency	utilise your particular language skills for communication in languages other than English. The			
Enterprise	rate of payment will be \$1009 per annum for rate 1, and \$2024 per annum for rate 2 and will			
Agreement	increase in accordance with the percentage salary increases and dates specified in clause 5.1.			
2016-2019	Further information can be found in the policy on allowances. 6.4. The community language			
	allowance counts as salary for superannuation purposes, during periods of leave and for the			
	purposes of calculating retirement and redundancy entitlements.			
Australian	25. Community language allowance			
Taxation	25.1 If an employee's language competence is of the relevant standard, an employee will be paid a community language allowance when: a) the employee's language skills are required for			
Office (ATO)	communication in languages other than English, including using Aboriginal and Torres Strait			
Enterprise	Islander and AUSLAN or other deaf communication skills; and b) there is an identifiable and			
Agreement	continuing need in providing client or employee services. 25.2 Payments will be made in line			
2017	with the employee's skill level and in accordance with Attachment A, Schedule 4. 25.3 The			
2017	allowance will be paid during periods of paid leave falling within the period the employee			
	continues to have recognised responsibilities in the role. 25.4 The payment of the allowance will			
	not count towards any payments for overtime.			
	Schedule 4			
	Community Language <sup>2</sup> \$1,085 \$1,107 \$1,118			
	Community Language <sup>3</sup> \$2,161 \$2,204 \$2,226			
	2 Where the employee's skill is at a level equivalent to the Language Aide Test conducted by the			
	National Accreditation Authority for Translators and Interpreters (NAATI); or is assessed to be			
	at the equivalent level by the delegate.			
	3 Where the employee's skill is at a level recognised by NAATI to be at the para-professional			
	interpreter level; or is assessed to be at the equivalent level by the delegate.			
Department	Community language allowance			
of Health	61) An employee who is required to undertake translating or interpreting responsibilities may,			
Enterprise	with the Secretary's approval, receive payment of a community language allowance. Further			
Agreement	information is provided in the Allowances policy.			

#### Department of Social Services Enterprise Agreement 2018 to

2021

#### COMMUNITY LANGUAGE ALLOWANCE

4.4 Where, in providing client or employee services, the Secretary determines there is a continuing need to utilise an employee's particular language skills for communication in languages other than English, (including Aboriginal and Torres Strait Islander languages and utilising deaf communication skills), the employee will be paid a community language allowance. The allowance is payable during periods of leave and is paid fortnightly. The rate of the allowance will be updated in accordance with clauses 3.2(b) and 3.2(c)

Standard	Level of Competence		
Rate 1 (allowance of \$1,000 per annum)	An employee who:  passes the Language Aide Test conducted by the National Accreditation Authority for Translators and Interpreters; or  is recognised by the National Accreditation Authority for Translators and Interpreters to possess equivalent proficiency; or  is waiting to be assessed by the above means and whose manager certifies that the employee uses the language skills to meet operating requirements of the workplace, until such time assessment is completed; or  is assessed to be at the equivalent level by the Secretary or body approved by the Secretary.		
Rate 2 (allowance of \$2,005 per annum)	An employee who is:  accredited or recognised by the National Accreditation Authority for Translators and Interpreters at the Para professional Interpreter /Translator level or above; or  assessed to be at the equivalent levels by the Secretary or body approved by the Secretary; and  required to undertake interpreting or translating services.		

#### Office of the Commonwe alth Ombudsma n Enterprise Agreement 2017-2020

#### 50. COMMUNITY LANGUAGE ALLOWANCE

50.1 Where, in providing client or employee services, the Ombudsman determines there is a continuing need to utilise an employee's particular language skills for communication in languages other than English, (including Indigenous languages and utilising deaf communication skills), the employee will be paid a community language allowance on the following basis:

Standard	Level of Competence
CLA Rate 1	An employee who:
	<ul> <li>passes the Language Aide Test conducted by the National Accreditation Authority for Translators and Interpreters (NAATI); or</li> </ul>
	<ul> <li>is recognised by NAATI to possess equivalent proficiency; or</li> </ul>
	<ul> <li>is waiting to be assessed by the above means and whose supervisor certifies that the employee uses the language skills to meet operating requirements of the workplace, until such time assessment is completed; or</li> </ul>
	<ul> <li>is assessed to be at the equivalent level by the Ombudsman or body approved by the Ombudsman.</li> </ul>

Standard	Level of Competence		
CLA Rate 2	An employee who is:		
	<ul> <li>accredited or recognised by NAATI at the Para professional Interpreter /Translator level or above; or</li> </ul>		
	<ul> <li>assessed to be at the equivalent levels by the Ombudsman or body approved by the Ombudsman.</li> </ul>		

50.2 The Community Language Allowance rates payable are:

- a. CLA rate 1 \$848 per annum
- b. CLA rate 2 \$1696 per annum.

#### WaterNSW Enterprise Agreement 2018

#### 6.1 1 Language Allowance

(a) An employee who has a basic level of competence in a community language and who worKs in locations where their community language is utilised at work to assist clients and such employees are not employed: (i) as interpreters and translators; and (ii) in those positions where particular language skills are an integral part of essential requirements of the position, will be paid an allowance as specified in Item 1 Schedule. 3, subject to this clause. (b) The base level of

the Community Language Assistance Scheme (CLAS) is paid to staff members who: (i,) are required to meet occasional demands for language assistance (there is no regular pattern of demand for their skill); and (ii) have passed an examination administered by the Community Relations Commission, or who have a National Accreditation Authority for Translators and Interpreters (NAA Tl) language Recognition award. (c) The higher level of CLAS is paid to employees who meet the requirements for the base level of payment and: (i) are regularly required to meet high levels of customer demand involving a regular pattern of usage of the staff member's language skills, as determined by WaterNSW; and (ii) have achieved qualifications of NAATI interpreter level or above. This recognises that staff with higher levels of language skill will communicate with an enhanced degree of efficiency and effectiveness.

#### Item 1 Schedule 3

Item No	Clause No.	Description	From Commencement of this Agreement
1	6.11	Language allowance:  Basic level rate  Higher level rate	<ul><li>\$1379 per annum</li><li>\$2072 per annum</li></ul>

#### Fair Work Commission Enterprise Agreement 2017-2020

Community language allowance

- 143. An employee is eligible for a community language allowance where the employee:
- a. Uses language skills that meet the proficiency requirements of the National Accreditation Authority for Translators and Interpreters in a language other than English, including Aboriginal and Torres Strait Islander languages, AUSLAN and other forms of communication for the hearing impaired; and
- b. is required to use the language in delivery of the Agency's services.
- 144. The allowance will be paid upon certification by the employee's manager that the requirements
- of clause 143 have been met.
- 145. The allowance is \$31 per hour. Where the requirements of clause 144 have been met the employee will be paid:
- i. Where the total time worked using language skills on any given day is less than one hour, one hour; or
- ii. Where the total time worked using language skills on any given day is more than one hour, for the actual time worked using language skills.

For example: if an employee uses language skills to attend the counter four times during one day for 20 minutes each time, he or she will be paid language allowance for 80 minutes (1 hour and 20 minutes)

#### Australian War Memorial Teamwork Agreement 2017-2020

Community language allowance

132. The Director may approve the payment of an allowance to an employee where: a) there is an identifiable and continuing need for particular language skills; and b) an employee possesses the required level of competency to provide client or employee services in languages other than English, including using Aboriginal and Torres Strait Islander and AUSLAN or other deaf communication skills. Further information is contained within the Community Language Allowance Dl.

#### Part J Allowances

			- 1
Community language allowance	See clause 132 Rate 1 Rate 2	\$934.28 per annum \$1868.56 per annum	

#### Northern Land Council Enterprise Agreement 2018

#### 54. COMMUNITY LANGUAGE ALLOWANCE

54.1 Where: (a) the CEO determines there is a continuing need to utilise an Employee's language skills for communication in languages other than English or utilising deaf communication skills; and the Employee's language competence is of the standard set out in the table below, an annual community language allowance is payable in accordance with the rate adjacent to that standard in the table below.

STANDARD	LEVEL OF COMPETENCE	RATE PER
CLA Rate 1	An Employee who:  passes the Language Aide Test conducted by the National Accreditation Authority for Translators and Interpreters (NAATI); or  is recognised by NAATI to possess equivalent proficiency; or  is assessed to be at the equivalent level by an individual or body approved by the CEO; or  is waiting to be assessed by the above means and whose supervisor certifies that the Employee uses the language skills to meet operating requirements of the workplace, until such time as assessment is completed.	\$797.33
CLA Rate 2	An Employee who:  is accredited or recognised by NAATI at the Paraprofessional Interpreter level or above; or  is assessed to be at the equivalent levels by an individual or body approved by the CEO.	\$1,593.58

54.2 The amounts noted in the table above will be reviewed and increased in line with the equivalent annual salary increases noted in this agreement.

#### Federal Court of Australia Enterprise Agreement 2018-2021

#### 31. Language allowance

The Court may approve the payment of community language allowance to an employee where it considers that there is an identifiable and continuing need for language skills in a language other than English, including Aboriginal and Torres Strait Islander languages and AUSLAN or other deaf communication skills, and if the employee has the required level of competency and provides client or employee services in the language. This allowance will count as salary for superannuation purposes. The Court may review eligibility for allowance payments from time to time to ensure that the employee uses the expertise or skill in question in accordance with clause 31.1.

#### Attachment C

#### Community Language Allowance (clause 31)

	Annual rate			
	Current rate	On commencement 3% increase	12 months from commencement 2% increase	18 months from commencement 0.5% increase
Rate #1	781	804.43	820.52	824.62
Rate #2	1560	1606.80	1638.94	1647.13

#### Department of Human Services Agreement 2017-2020

#### D7 COMMUNITY LANGUAGE ALLOWANCE

D7.1 An employee whose language competency is of the required standard may be paid an allowance by the department where: (a) there is a business need for the language skills to be used in the workplace, including for communication with customers, in languages other than English, including Aboriginal and Torres Strait Islander languages, and AUSLAN and other deaf languages; and (b) there is an identifiable and ongoing need, as determined by the Secretary, for the employee to use their language skills in the workplace for customers and/or employees. D7.2 A fortnightly allowance under this clause D7 will be paid at the rates outlined in Table D2, in accordance with the following: (a) where an employee is required to use particular language skills at least three times per month: Rate 1; or (b) where an employee is required to use particular language skills at least eight times per month: Rate 2. D7.3 Over the life of this Agreement, the department will review the application of community language allowance with employees, and where they choose, their representatives.

#### Part D - Allowances

	Table D2 – Rates for du	ities based allowances			
	Allowance	Rate per fortnight on commencement	From the first anniversary (per fortnight)	From the 18 month anniversary (per fortnight)	
	Departmental Liaison Officer	\$791.15	\$806.98	\$815.05	
	Community language allowance (Rate 1)	\$41.90	\$42.74	\$43.17	
	Community language allowance (Rate 2)	\$100.56	\$102.58	\$103.61	
Darebin City Council Enterprise Agreement 2018 - 2022	rebin y 54. Language Aid Allowance 54.1. This service utilises the bilingual skills of internal Employees to provide basic interpreting to our community. A base allowance of \$448.00 per annum will be paid. When interpreting services have been provided by the Language Aid (LA) an additional allowance of \$448.00 per annum will also be paid.		onal nage vance lle here		
City Council Consent Award 2015	21.3 Community Lang (a) Employees using a services to speakers of a langua difficulties, shall be pa allowance is set out in the Table i (b) The allowance may	community language ge other than English id an allowance in ad n Schedule 2.	skill as an adjunct or to provide signi dition to the weekl	ng services to those vy pay. The quantum o	with hearing of the
	used. (c) Such work involves residents or residents hearing difarea of concern or inquidiscussion and/or telep (d) Such employees co	fficulty. In this regard tiry and then providing thone inquiry.	I the employee is ling basic assistance,	mited to identifying the which may include fa	he resident's ace-to-face
	of their ability. The Employees				

translator.

(e) Such employees shall record their use of a community language.

#### Schedule 2 – Allowances

#### Schedule 2 - Allowances

	ffpp on or after 1/11/15	ffpp on or after 1/7/16	ffpp on or after 1/7/17	Ffpp on or after 1/7/18
Meal Allowance (Clause 14.4)	\$10.92	\$11.20	\$11.49	\$11.79
Community Language and Signing work (clause 21.3)	\$19.99p.w	\$20.51p.w	\$21.04p.w	\$21.59p.w

#### The City of Sydney Wages/Salar y Award 2014

18.4 Community Language & Signing Work Allowance

18.4.1 Where an employee is required to provide a language service to speakers of a language other than

English, or to provide signing services to those with hearing difficulties as a regular part of their normal duties, the employee shall be paid an allowance of \$16.63 per week, which shall be a flat rate allowance (i.e. not paid for all purposes).

18.4.2 This work will require the employee to act as a first point of contact for people requiring these

services. The employee identifies the customer's area of inquiry and provides necessary assistance to successfully conclude the customer service requirement.

18.4.3 The allowance will only be paid to an employee where the need is specified as an essential

requirement of the employee's position description and/or this service requirement for an employee has been approved by the Director Workforce and Information Services.

#### Local Government (State) Award 2017 [NSW]

Clause 15 (xii) Community Language, and Signing Work

- (a) Employees using a community language skill as an adjunct to their normal duties to provide services to speakers of a language other than English, or to provide signing services to those with hearing difficulties, shall be paid an allowance in addition to the weekly rate of pay as set out in Table 2 of Part B. The allowance may be paid on a regular or irregular basis, according to when the skills are used. (b) Such work involves an employee acting as a first point of contact for non-English speaking residents or residents with hearing difficulty. The employee identifies the resident's area of inquiry and provides basic assistance, which may include face-to-face discussion and/or telephone inquiry. (c) Such employees convey straightforward information relating to services provided by the employer, to the best of their ability. They do not replace or substitute for the role of a professional interpreter or translator. (d) Such employees shall record their use of a community language according to the employer's established policy
  - (e) Where an employee is required by the employer to use community language skills in the performance of their duties: The employer shall provide the employee with the opportunity to obtain accreditation from a language aide accreditation agency Such training shall form part of the employer's training plan and budget, in accordance with the requirements of Clause 31 of this Award The employee shall be prepared to be identified as possessing the additional skill(s) The employee shall be available to use the additional skill(s) as required by the employer. (f) Savings These provisions identify minimum criteria only, and shall not be construed so as to require the reduction or alteration of more advantageous benefits or conditions under any arrangement existing at the date the award was varied to give effect to this clause. They shall not however be cumulative upon such existing payments.

Table 2 - Allowances

Clause 15 (xii)(a) Community Language Allowance	21.80p.w.	22.30p.w.	22.90p.w.	
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# Crown Employees (Public Sector – Salaries

Crown Employees (NSW Police Administrative Officers and Temporary Employees) Award

2019)	This will be a label of the second of the se	50.210	
2018) Award	Uniform Fitter and Advisory Officer Allowances	58,319	
[NSW]	On call allowances (per hour)	0.98	
[1 10 11]	Community Language Allowance Scheme (per annum)  Base level rate 1,413		
	Higher level rate	2,124	
	Flying Allowance (per hour) First Aid Allowance (per annum)	21.28	
	Holders of basic qualification	910.01	
	Holders of current occupational first aid certificate	1,367.35	
	Crown Employees (Public Service Conditions of Employmer	nt) Reviewed Award 2009	
	Community Language Allowance Scheme	0.50	
	Base level rate Higher level rate	1,413 2,124	
	riigher ievel fate	2,124	
Service NSW	20. Community Language Allowance Scheme "CLAS"		
(Salaries and Conditions)	20.1 Employees who possess a basic level of competence work in locations where their community language is such staff members are not:		
Conditions) Employees	Such start members are not.		
Award 2016	a) Employed as interpreters and translators; but a	re	
	b) Employed in those roles as acknowledged in Service NSW,	n writing by the Division Head of	
	shall be paid an allowance as specified in Sche to subclauses 20.2 and 20.3 of this clause.	dule B, Rates - Allowances, subject	
	20.2 The base level of the CLAS is paid to employees who	:	
	a) are required to meet occasional demands for regular pattern of demand for their skill); and	r language assistance (there is no	
	<ul> <li>b) have passed an examination administered by National Accreditation Authority for Tran language Recognition award.</li> </ul>		
	20.3 The higher level of CLAS is paid to employees who level of payment and:	meet the requirements for the base	
	a) are regularly required to meet high levels of c pattern of usage of the employees language sl Head; or	0 0	
	b) have achieved qualifications of NAATI interp that staff with higher levels of language skill degree of efficiency and effectiveness.		
	Schedule B - Allowances		
	Community language allowance scheme	Per annum (effective ffpp on or after 1 July 2016)	
	- Base Level Rate - Higher Level Rate	\$1345 \$2020	
Australian	12.18 Community language allowance		
Capital	(a) Where in providing client and off armine the live to	amount determines there is a	
Territory Public	(a) Where, in providing client or staff services, the director-g continuing need to utilise an employee's particular language		
Sector			
	languages other than English, including deaf communication skills (both oral and sign language)		

Enterprise Award 2016 [ACT] and Aboriginal languages, and the employee's language competence is of a standard set out in the table below, an allowance is payable in accordance with the rate adjacent to that standard.

Standard	Level of competence	Rate of allowance \$ per week
CLA Rate 1	An employee who: is certified by the National Accreditation Authority for Translators and Interpreters (NAATI) as a Translator or Interpreter at level 1;or is assessed to be at the equivalent levels by an individual or body approved by the director-general.	20.51
CLA Rate 2	An employee who: is certified by the NAATI as a Translator or Interpreter at level 2;or is assessed to be at the equivalent levels by an individual or body approved by the director-general.	41.04

- (b) Employees who are classified as an Interpreter or Translator are not eligible for the allowance.
  - (b) Eligible part-time employees are entitled to receive the allowance on a pro-rata basis.

Australian Public Service Enterprise Award 2015 11.15 Community language allowance

#### Criteria

(a) Where, in providing client or staff services, the Agency Head determines there is a continuing need to utilise an employee's particular language skills for communication (in languages other than English including deaf communication skills) and the employee's language competence is of a standard set out in the table below, an allowance is payable in accordance with the rate adjacent to that standard.

Standard	Level of competence	Allowance \$
CLA Rate 1	An employee who has adequate language skills, as determined by an individual or body approved by the Agency Head, for simple communication.	20.51 per week
CLA Rate 2	An employee who: is certified by the National Accreditation Authority for Translators and Interpreters (NAATI) as a Translator or Interpreter at any level;or is assessed to be at the equivalent levels by an individual or body approved by the Agency Head.	41.03 per week

Christmas Island Administrati on Enterprise Award 2016 11.10 Interpreting allowance

(a) An annual interpreting allowance shall be paid to an employee where the employee is able to communicate effectively in English as well as in a community language other than English, and the employee is required by the employer to perform interpreting and/or translating duties in the normal performance of their duties, on a continuing basis.

(b) The interpreting allowance shall be \$864.04 per year.

#### Parliamenta ry Department s Staff Enterprise Award 2016

11.15 Community language allowance

#### (a) Criterion

Where, in providing client or employee services, the Secretary determines there is a continuing need to utilise an employee's particular language skills for communication (in languages other than English including deaf communication skills) and the employee's language competence is of a standard set out in the table below, an allowance is payable in accordance with the rate adjacent to that standard.

Standard	Level of competence	Allowance \$ per week
CLA Rate 1	An employee who has adequate language skills, as determined by an individual or body approved by the Secretary, for simple communication.	20.51
CLA Rate 2	An employee who:  •is certified by the National Accreditation Authority for Translators and Interpreters (NAATI) as a Translator or Interpreter at any level; or  •is assessed to be at the equivalent levels by an individual or body approved by the Secretary.	41.03

#### Victorian Public Service Enterprise Agreement 2016

31.4 Language allowance

- (a) Where the Employee, in addition to his or her normal duties, agrees to be appointed by the Employer to use their skills in a second language to assist members of the public who have low English proficiency:
- (i) the Employee must hold a current accreditation from the National Accreditation Authority for Translators and Interpreters (NAATI); and (ii) the Employee will be paid an annual allowance payable in fortnightly instalments as follows:

Date of Effect	Language aide accreditation	Paraprofessional interpreter accreditation	Interpreter accreditation or higher
1 January 2016	\$982	\$1,351	\$1,842
1 July 2016	\$997	\$1,371	\$1,870
1 January 2017	\$1,014	\$1,395	\$1,903
1 July 2017	\$1,029	\$1,416	\$1,932
1 January 2018	\$1,047	\$1,441	\$1,966
1 July 2018	\$1,063	\$1,463	\$1,995
1 January 2019	\$1,082	\$1,489	\$2,030
1 July 2019	\$1,098	\$1,511	\$2,060

- (b) The Employer will pay the cost of the NAATI pre-testing workshop.
- (c) The Employer will also meet the cost of the NAATI test, up to two times per Employee per level of accreditation. The Employee must apply annually for renewal of the allowance.
- (d) The Employer will assess the Employee's renewal application to determine whether the

	Employer still requires the Employee to perform interpreting duties.
Crown	50. Community Language Allegrange Scheme (CLAS)
Employees (Administra tive and Clerical	<ul> <li>50. Community Language Allowance Scheme (CLAS)</li> <li>50.1 Staff members who possess a basic level of competence in a community language and who work in locations where their community language is utilised at work to assist clients and such staff members are not:</li> </ul>
Officers - Salaries) Award 2007	50.1.1 Employed as interpreters and translators; and
71ward 2007	50.1.2 Employed in those positions where particular language skills are an integral part of essential requirements of the position,
	shall be paid an allowance as specified in Item 17 of Table 1 - Allowances of Part B Monetary Rates, subject to subclauses 50.2 and 50.3 of this clause.
	50.2 The base level of the CLAS is paid to staff members who:
	50.2.1 are required to meet occasional demands for language assistance (there is no regular pattern of demand for their skill); and
	50.2.2 have passed an examination administered by the Community Relations Commission, or who have a National Accreditation Authority for Translators and Interpreters (NAATI) language Recognition award.
	50.3 The higher level of CLAS is paid to staff members who meet the requirements for the base level of payment and:
	50.3.1 are regularly required to meet high levels of customer demand involving a regular pattern of usage of the staff member's language skills, as determined by the Department Head; or
	50.3.2 have achieved qualifications of NAATI interpreter level or above. This recognises that staff with higher levels of language skill will communicate with an enhanced degree of efficiency and effectiveness.
	Part B - Table 1 - Allowances
	50.1 Community language allowance scheme (effective fipp on or after 1 July 2012)  - Base Level Rate
	- Higher Level Rate
Crown Employees	50. Community Language Allowance Scheme (CLAS)
(Public Service Conditions	50.1 Employees who possess a basic level of competence in a community language and who work in locations where their community language is utilised at work to assist clients and such employees are not:
of Employmen	50.1.1 Employed as interpreters and translators; and
t) Reviewed Award 2009	50.1.2 Employed in those roles where particular language skills are an integral part of essential requirements of the role,
	shall be paid an allowance as specified in Item 17 of Table 1 - Allowances of Part B Monetary Rates, subject to subclauses 50.2 and 50.3 of this clause.
	50.2 The base level of the CLAS is paid to employees who:
	50.2.1 are required to meet occasional demands for language assistance (there is no regular pattern of demand for their skill); and

	50.2.2 have passed an examination administered by the Community Relations Commission, or who have a National Accreditation Authority for Translators and Interpreters (NAATI) language Recognition award.
	50.3 The higher level of CLAS is paid to employees who meet the requirements for the base level of payment and:
	50.3.1 are regularly required to meet high levels of customer demand involving a regular pattern of usage of the employee's language skills, as determined by the Department Head; or
	50.3.2 have achieved qualifications of NAATI interpreter level or above. This recognises that employees with higher levels of language skill will communicate with an enhanced degree of efficiency and effectiveness.
	Part B - Table 1 - Allowances
	50.1 Community language allowance scheme (effective ffpp on or after 1 July 2016)
	- Base Level Rate - Higher Level Rate
State	3.8 Language Allowance
Government Entities Certified Agreement 2015 (QLD)	Payment of language allowance at the rate of \$569 per annum for school support staff whose duties require translation and interpretation skills and who meet the requirements of Language Aide of the National Accreditation Authority for Translators and Interpreters or other equivalent qualifications as determined from time to time by the Chief Executive Officer on the recommendation of the ACC.
Demonstration	10.7.0
Department of	12.7 Communication allowance (a) Teacher Aides required to perform interpretation of:
Education	(i) Languages other than English (LOTE);
and	27
Training	(ii) Braille; and
Teacher	(iii) Signing (e.g. AUSLAN);
Aides'	Will receive a communication allowance of \$10.94 per week (based on \$569 p.a. with no pro
Certified	rata for the
Agreement	weekly payment) subject to meeting the following requirements:
2015 (QLD)	<ul><li>(i) Required by the Department to perform the interpretation; and</li><li>(ii) Hold qualifications recognised by the Department.</li></ul>
	(ii) Hold qualifications recognised by the Department.
Part-Time	CLAUSE 2.1 LINGUISTIC ALLOWANCE OPDATE
Interpreters	
or	The allowance in this Award shall operate from the first pay period on or after 1 July 2018.
Translators	Officers registered as part-time interpreters or translators with the Registering Authority, shall be
(Public Service)	paid a linguistic allowance of \$912 per annum in addition to their normal salary. This allowance is to be regarded as salary for the purposes of calculation of shift penalty and for overtime and is
(SA) Award	to be varied according to the wage decisions.
(S/1) /1waid	to be fulled according to the wage accisions.
Australian	9.8 Interviewing language allowance
Bureau of	
Statistics	If an Interviewer is required to undertake an interview using language skills, other than English,
(Interviewer	they will be eligible to be paid an Interviewing Language Allowance for each hour for
s) Enterprise Award 2016	which they are required to use their language skills as follows:
Awaid 2010	(a) when undertaking a Grade 2 assignment:\$4.14 per hour;
	(b) when undertaking a Grade 3 assignment:\$2.91 per hour;
	(c) when undertaking a Grade 4 assignment:\$0.66 per hour.