



DETERMINATION

Fair Work Act 2009

s.156—4 yearly review of modern awards

4 yearly review of modern awards—*Supported Employment Services Award 2020*

(AM2014/286)

SUPPORTED EMPLOYMENT SERVICES AWARD 2020

[MA000103]

Social, community, home care and disability services

ACTING PRESIDENT HATCHER
DEPUTY PRESIDENT SAUNDERS
COMMISSIONER CAMBRIDGE

SYDNEY, 21 DECEMBER 2022

4 yearly review of modern awards – Supported Employment Services Award 2020 – variation to clauses 4, 15, 32 and Schedule A – deletion of clause 18 – insertion of new Schedule H— Transitional Arrangements.

A. Further to the decisions issued by the Full Bench of the Fair Work Commission on 3 December 2019 [2019] FWCFB 8179, 10 November 2022 ([2022] FWCFB 203) and 21 December 2022 ([2022] FWCFB 245), the above award is varied as follows:

1. By deleting clause 4.3 and inserting the following:

4.3 Supported employment services means services to support the paid employment of persons with disabilities, being persons:

- (a) for whom competitive employment at or above the relevant award wage is unlikely; and
- (b) who, because of their disabilities, need substantial ongoing support to obtain or retain paid employment.

2. By deleting clause 15 and inserting the following:

15. Minimum rates

15.1 Upon engagement, an employee will be graded by the employer in one of the grades in Schedule A—Classifications in accordance with the provisions of that Schedule,

having regard to the employee's skills, experience and qualifications and the nature of the position in which the employee is employed.

15.2 Subject to clauses 15.3, 15.4, 15.5 and 15.6 the following minimum rates of pay will apply for the grades set out below:

Grade	Minimum weekly rate (full-time employee)	Minimum hourly rate
	\$	\$
Grade A—from 30 June 2023 to 29 June 2024	180.50	4.75
Grade A—from 30 June 2024 to 29 June 2025	209.00	5.50
Grade A—from 30 June 2025 to 29 June 2026	237.50	6.25
Grade A—from 30 June 2026	266.00	7.00
Grade B—from 30 June 2023 to 29 June 2024	361.00	9.50
Grade B—from 30 June 2024 to 29 June 2025	418.00	11.00
Grade B—from 30 June 2025 to 29 June 2026	475.00	12.50
Grade B—from 30 June 2026	532.00	14.00
Grade 1	812.60	21.38
Grade 2	834.80	21.97
Grade 3	865.20	22.77
Grade 4	893.60	23.52
Grade 5	940.90	24.76
Grade 6	1026.60	27.02
Grade 7	1068.10	28.11

NOTE 1: For the purpose of this award, the hourly rate for all employees will be calculated by dividing the weekly rate by 38, then rounded to the nearest cent.

NOTE 2: See Schedule B—Summary of Hourly Rates of Pay for a summary of hourly rates of pay, including overtime and penalty rates.

15.3 National training wage

(a) Schedule E to the *Miscellaneous Award 2020* sets out minimum wage rates and conditions for employees undertaking traineeships.

- (b) This award incorporates the terms of Schedule E to the *Miscellaneous Award 2020* as at 1 July 2022. Provided that any reference to “this award” in Schedule E to the *Miscellaneous Award 2020* is to be read as referring to the *Supported Employment Services Award 2020* and not the *Miscellaneous Award 2020*.

15.4 Wage assessment—employees with a disability

- (a) An employee with a disability may be paid such percentage of the rate of pay of the relevant grade in clause 15.2 as assessed under the Supported Wage System in accordance with Schedule D—Supported Wage System.

(b) **No decrease—regression of disability**

An employee with a disability will not have their rate of pay reduced as a result of a wage assessment made pursuant to clause 15.4(a). This clause does not cover the circumstance where the wage of an employee with a disability may need to be reduced due to the regression of the employee’s disability. However, a wage assessment that determines a lower percentage than an earlier wage assessment of the employee against the same duties is of no effect unless the reduction in percentage is solely due to the regression of the employee’s disability. Before the wage of an employee may be reduced the employer must exhaust all reasonable training options and options to allocate the employee new tasks to avoid the regression.

15.5 Schedule H—Transitional Arrangements applies to the following employees:

- (a) employees classified in accordance with clause 15.1 and Schedule A—Classifications as Grade A or Grade B; and
- (b) employees assessed under the Supported Wage System in accordance with Schedule D—Supported Wage System.

15.6 Higher duties

- (a) An employee will be paid at a higher grade if carrying out the duties of a higher grade for 2 or more hours in any shift. They will be paid at the higher grade for the time worked at the higher rate.
- (b) Clause 15.6 will not apply whilst an employee is carrying out work in a higher grade for training purposes only.

3. By deleting clause 18—Wage assessment—employees with a disability.
4. By renumbering clauses 19 to 34 as clauses 18 to 33.
5. By deleting the reference to clause 18.1 in clause 31.4(d) and inserting a reference to clause 15.4(a)
6. By renumbering clauses 31.4(d) to 31.4(f) as clauses 31.4(e) to 31.4(g).

7. By inserting new clause 31.4(d) as follows:

- (d) any classification review process conducted in accordance with clause 31.5;

8. By inserting clause 31.5 as follows:

31.5 A request may be made by, or on behalf of, a supported employee for a review of the grade into which the employee has been classified by their employer. Where such a request is made, the following procedure shall be followed:

- (a) the employer shall meet with the employee to discuss the review request as soon as practicable after the request is made;
- (b) the employer shall provide the employee with a written response to the review request that informs the employee of the employer's decision and its reasons no later than 21 days after the request was made;
- (c) if the employee is not satisfied with the employer's decision, the employee may utilise the dispute resolution procedures in clause 30—Dispute resolution and may commence the dispute at the step referred to in clause 30.4.

9. By deleting Schedule A—Classification Definitions and inserting the following:

Schedule A—Classifications

A.1 Explanation of Classification Structure

A.1.1 Grades A and B of the classification structure in Schedule A—Classifications apply to any employee with a disability who:

- (a) because of their disability, does not have the capacity to undertake the duties or exercise the level of skill and responsibility of any position to which Grades 1-7 apply; and
- (b) has been placed in a position by their employer which:
 - (i) consists of duties and a level of supervision and monitoring which accommodate the effects of the employee's disability; and
 - (ii) does not fall into Grades 1-7.

A.1.2 Grades 1-7 apply to employees with or without a disability who undertake the duties and exercise the level of skill and responsibility specified in the classification descriptors. An employee in any of Grades 1-7 may (subject to any necessary training) be required to perform any or all of the duties in the classification descriptors.

A.2 Classification Definitions

A.2.1 Grade A

Employees at this grade will perform a simple task or tasks consisting of up to 3 sequential steps or sub-tasks, any of which may involve the use of jigs or equipment or tools with basic functionality, under direct supervision and constant monitoring.

A.2.2 Grade B

Employees at this grade will perform a simple task or tasks consisting of more than 3 sequential steps or sub-tasks, each of which may involve the use of mechanical or electric equipment or tools, under direct supervision with regular monitoring.

A.2.3 Grade 1

Employees at this grade will undertake on the job induction and/or training to perform work in Grade 2 or above for a period not exceeding 3 months.

A.2.4 Grade 2

Employees at this grade will perform a basic task or tasks in accordance with defined procedures under direct supervision. Such employees will understand and undertake basic quality control/assurance procedures including the ability to recognise basic quality deviations/faults. This may include the performance of work included in the following awards classifications:

- *Food, Beverage and Tobacco Manufacturing Award 2020*: Level 2
- *Gardening and Landscaping Services Award 2020*: Level 1
- *Horticulture Award 2020*: Level 2
- *Hospitality Industry (General Award) 2020*: Level 1
- *Manufacturing and Associated Industries and Occupations Award 2020*: Level C13
- *Textile, Clothing, Footwear and Associated Industries Award 2020*: Skill Level 1
- *Timber Industry Award 2020*: General Timber Stream Level 2; Wood and Timber Furniture Stream Level 2

A.2.5 Grade 3

Employees at this grade will perform work above and beyond the skill of an employee at Grade 2 and to their level of training. Such employees will perform a more complex task or tasks than at Grade 2 in accordance with defined procedures under routine supervision. This may include the performance of work included in the following awards classifications:

- *Cleaning Services Award 2020*: Cleaning Services Employee Level 1
- *Dry Cleaning and Laundry Industry Award 2020*: Laundry employee level 2
- *Food, Beverage and Tobacco Manufacturing Award 2020*: Level 3
- *Gardening and Landscaping Services Award 2020*: Level 2
- *Horticulture Award 2020*: Level 3
- *Hospitality Industry (General Award) 2020*: Level 2
- *Manufacturing and Associated Industries and Occupations Award 2020*: Level C12
- *Storage Services and Wholesale Award 2020*: Storeworker Grade 1

- *Textile, Clothing, Footwear and Associated Industries Award 2020*: Skill Level 2
- *Timber Industry Award 2020*: General Timber Stream Level 3; Wood and Timber Furniture Stream Level 3
- *Waste Management Award 2020*: Level 2

A.2.6 Grade 4

Employees at this grade will perform work:

- (a) above and beyond the skill of an employee at Grade 3 and below and to their level of training. Such employees will hold a qualification at or equivalent to AQF II or above or an equivalent level of training and experience. Employees at this grade will:
- work independently from complex instructions and procedures; and
 - assist in the provision of on the job training for other employees; and
 - co-ordinate work in a team environment or work individually under general supervision; and
 - be responsible for ensuring the quality of their own work; or
- (b) encompassed in any of the following award classifications:
- *Cleaning Services Award 2020*: Cleaning Services Employee Level 2
 - *Dry Cleaning and Laundry Industry Award 2020*: Laundry employee level 3
 - *Food, Beverage and Tobacco Manufacturing Award 2020*: Level 4
 - *Gardening and Landscaping Services Award 2020*: Level 3
 - *Horticulture Award 2020*: Level 4
 - *Hospitality Industry (General Award) 2020*: Level 3
 - *Manufacturing and Associated Industries and Occupations Award 2020*: Level C11
 - *Storage Services and Wholesale Award 2020*: Storeworker Grade 2
 - *Textile, Clothing, Footwear and Associated Industries Award 2020*: Skill Level 3
 - *Timber Industry Award 2020*: General Timber Stream Level 4; Wood and Timber Furniture Stream Level 4
 - *Waste Management Award 2020*: Level 3

A.2.7 Grade 5

Employees at this grade will perform work:

- (a) above and beyond the skill of an employee at Grade 4 and below and to their level of training. Such employees will hold a trade certificate or an equivalent qualification or an equivalent level of training and experience. Employees at this grade will perform work primarily involving the skills of their trade and may also perform work that is incidental to that work; or
- (b) encompassed in any of the following award classifications:
- *Cleaning Services Award 2020*: Cleaning Services Employee Level 3

- *Dry Cleaning and Laundry Industry Award 2020*: Laundry employee Level 4
- *Food, Beverage and Tobacco Manufacturing Award 2020*: Level 5
- *Gardening and Landscaping Services Award 2020*: Level 4
- *Horticulture Award 2020*: Level 5
- *Hospitality Industry (General Award) 2020*: Level 4
- *Manufacturing and Associated Industries and Occupations Award 2020*: Level C10
- *Storage Services and Wholesale Award 2020*: Storeworker Grades 3 and 4
- *Textile, Clothing, Footwear and Associated Industries Award 2020*: Skill Level 4
- *Timber Industry Award 2020*: General Timber Stream Level 5; Wood and Timber Furniture Stream Level 5
- *Waste Management Award 2020*: Levels 4, 5 and 6

A.2.8 Grade 6

Employees at this grade will perform work above and beyond the skill of an employee at Grade 5 and below and to their level of training. Such employees will hold a qualification at or equivalent to AQF IV or above or an equivalent level of training and experience. Such employees will perform the work described below:

- assess the ability of an employee with disability to carry out specific work tasks; and/or
- design, develop and provide individual instruction or training for an employee with a disability; and/or
- undertake specialist functions in the workplace such as procurement or marketing; and/or
- supervise employees in a section of the workplace.

A.2.9 Grade 7

Employees at this grade will hold a qualification at AQF IV to or above, of which one third of the competencies are related to the supervision or training of employees, or an equivalent qualification or an equivalent level of training and experience. Employees at this grade will perform work above and beyond the skill of an employee at Grade 6 and below and to their level of training. Such employees will perform the work described below:

- co-ordinate and supervise employees; and/or
- have responsibility for the content and delivery of training; and
- be capable of operating all of the equipment or tools to be used by employees that they are supervising or training.

10. By deleting clause B.1.3 and inserting the following:

B.1.3 Full-time and part-time employees—ordinary and penalty rates

	Ordinary hours	Saturday	Sunday		Public holidays
			Catering services employees	All other employees	
% of ordinary hourly rate ¹					
	100%	150%	175%	200%	250%
	\$	\$	\$	\$	\$
Grade A—from 30 June 2023 to 29 June 2024	4.75	7.13	8.31	9.50	11.88
Grade A—from 30 June 2024 to 29 June 2025	5.50	8.25	9.63	11.00	13.75
Grade A—from 30 June 2025 to 29 June 2026	6.25	9.38	10.94	12.50	15.63
Grade A—from 30 June 2026	7.00	10.50	12.25	14.00	17.50
Grade B—from 30 June 2023 to 29 June 2024	9.50	14.25	16.63	19.00	23.75
Grade B—from 30 June 2024 to 29 June 2025	11.00	16.50	19.25	22.00	27.50
Grade B—from 30 June 2025 to 29 June 2026	12.50	18.75	21.88	25.00	31.25
Grade B—from 30 June 2026	14.00	21.00	24.50	28.00	35.00
Grade 1	21.38	32.07	37.42	42.76	53.45
Grade 2	21.97	32.96	38.45	43.94	54.93
Grade 3	22.77	34.16	39.85	45.54	56.93
Grade 4	23.52	35.28	41.16	47.04	58.80
Grade 5	24.76	37.14	43.33	49.52	61.90
Grade 6	27.02	40.53	47.29	54.04	67.55
Grade 7	28.11	42.17	49.19	56.22	70.28

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

11. By deleting clause B.1.4 and inserting the following:

B.1.4 Full-time and part-time employees—shiftwork

	Afternoon shift¹ (paid for whole shift)	Night shift² (paid for whole shift)
	% of ordinary hourly rate³	
	115%	130%
	\$	\$
Grade A—from 30 June 2023 to 29 June 2024	5.46	6.18
Grade A—from 30 June 2024 to 29 June 2025	6.33	7.15
Grade A—from 30 June 2025 to 29 April 2026	7.19	8.13
Grade A—from 30 June 2026	8.05	9.10
Grade B—from 30 June 2023 to 29 June 2024	10.93	12.35
Grade B—from 30 June 2024 to 29 June 2025	12.65	14.30
Grade B—from 30 June 2025 to 29 June 2026	14.38	16.25
Grade B—from 30 June 2026	16.10	18.20
Grade 1	24.59	27.79
Grade 2	25.27	28.56
Grade 3	26.19	29.60
Grade 4	27.05	30.58
Grade 5	28.47	32.19
Grade 6	31.07	35.13
Grade 7	32.33	36.54

¹ **Afternoon shift** means ordinary hours in a shift which finishes after 6.00pm and at or before 12.00 midnight, Monday to Friday (see clause 21.1).

² **Night shift** means hours in a rotating roster shift which finishes after 12.00 midnight and at or before 8.00am Monday to Friday (see clause 21.2).

³ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

12. By deleting clause B.1.5 and inserting the following:

B.1.5 Full-time and part-time employee—overtime

	Monday to Saturday		Saturday	Sunday	Public holidays
	First 2 hours	After 2 hours	After 12.00 noon where such time is not part of ordinary shift		
	% of ordinary hourly rate ¹				
	150%	200%	200%	200%	250%
	\$	\$	\$	\$	\$
Grade A— from 30 June 2023 to 29 June 2024	7.13	9.50	9.50	9.50	11.88
Grade A— from 30 June 2024 to 29 June 2025	8.25	11.00	11.00	11.00	13.75
Grade A— from 30 June 2025 to 29 June 2026	9.38	12.50	12.50	12.50	15.63
Grade A— from 30 June 2026	10.50	14.00	14.00	14.00	17.50
Grade B— from 30 June 2023 to 29 June 2024	14.25	19.00	19.00	19.00	23.75
Grade B— from 30 June 2024 to 29 June 2025	16.50	22.00	22.00	22.00	27.50
Grade B— from 30 June 2025 to 29 June 2026	18.75	25.00	25.00	25.00	31.25
Grade B— from 30 June 2026	21.00	28.00	28.00	28.00	35.00
Grade 1	32.07	42.76	42.76	42.76	53.45
Grade 2	32.96	43.94	43.94	43.94	54.93
Grade 3	34.16	45.54	45.54	45.54	56.93
Grade 4	35.28	47.04	47.04	47.04	58.80

	Monday to Saturday		Saturday	Sunday	Public holidays
	First 2 hours	After 2 hours	After 12.00 noon where such time is not part of ordinary shift		
	% of ordinary hourly rate¹				
	150%	200%	200%	200%	250%
Grade 5	37.14	49.52	49.52	49.52	61.90
Grade 6	40.53	54.04	54.04	54.04	67.55
Grade 7	42.17	56.22	56.22	56.22	70.28

¹ Rates in table are calculated based on the minimum hourly rate, see clauses B.1.1 and B.1.2.

13. By deleting clause B.2.2 and inserting the following:

B.2.2 Casual employees—ordinary and penalty rates

	Ordinary hours	Saturday	Sunday	
			Catering services employees	All other employees
	% of casual ordinary hourly rate¹			
	100%	150%	175%	200%
	\$	\$	\$	\$
Grade A—from 30 June 2023 to 29 June 2024	5.94	8.91	10.40	11.88
Grade A—from 30 June 2024 to 29 June 2025	6.88	10.32	12.04	13.76
Grade A—from 30 June 2025 to 29 June 2026	7.81	11.72	13.67	15.62
Grade A—from 30 June 2026	8.75	13.13	15.31	17.50
Grade B—from 30 June 2023 to 29 June 2024	11.88	17.82	20.79	23.76
Grade B—from 30 June 2024 to 29 June 2025	13.75	20.63	24.06	27.50

	Ordinary hours	Saturday	Sunday	
			Catering services employees	All other employees
% of casual ordinary hourly rate ¹				
	100%	150%	175%	200%
Grade B—from 30 June 2025 to 29 June 2026	15.63	23.45	27.35	31.26
Grade B—from 30 June 2026	17.50	26.25	30.63	35.00
Grade 1	26.73	40.10	46.78	53.46
Grade 2	27.46	41.19	48.06	54.92
Grade 3	28.46	42.69	49.81	56.92
Grade 4	29.40	44.10	51.45	58.80
Grade 5	30.95	46.43	54.16	61.90
Grade 6	33.78	50.67	59.12	67.56
Grade 7	35.14	52.71	61.50	70.28

¹ **Casual ordinary hourly rate** includes the casual loading payable for all purposes. Any all-purpose allowances applicable need to be added to these rates, see clauses B.1.1 and B.1.2.

14. By deleting clause B.2.3 and inserting the following:

B.2.3 Casual employees—shiftwork

	Afternoon shift ¹ (paid for whole shift)	Night shift ² (paid for whole shift)
	% of casual ordinary hourly rate ³	
	115%	130%
	\$	\$
Grade A—from 30 June 2023 to 29 June 2024	6.83	7.72
Grade A—from 30 June 2024 to 29 June 2025	7.91	8.94
Grade A—from 30 June 2025 to 29 June 2026	8.98	10.15
Grade A—from 30 June 2026	10.06	11.38
Grade B—from 30 June 2023 to 30 June 2024	13.66	15.44

	Afternoon shift¹ (paid for whole shift)	Night shift² (paid for whole shift)
	% of casual ordinary hourly rate³	
	115%	130%
Grade B—from 30 June 2024 to 29 June 2025	15.81	17.88
Grade B—from 30 June 2025 to 29 June 2026	17.97	20.32
Grade B—from 30 June 2026	20.13	22.75
Grade 1	30.74	34.75
Grade 2	31.58	35.70
Grade 3	32.73	37.00
Grade 4	33.81	38.22
Grade 5	35.59	40.24
Grade 6	38.85	43.91
Grade 7	40.41	45.68

¹ **Afternoon shift** means ordinary hours in a shift which finishes after 6.00pm and at or before 12.00 midnight, Monday to Friday (see clause 21.1).

² **Night shift** means hours in a rotating roster shift which finishes after 12.00 midnight and at or before 8.00am Monday to Friday (see clause 21.2).

³ **Casual ordinary hourly rate** includes the casual loading payable for all purposes. Any all-purpose allowances applicable need to be added to these rates, see clauses B.1.1 and B.1.2.

15. By deleting Schedule D—Supported Wage System and inserting the following:

Schedule D—Supported Wage System

D.1 This schedule defines the conditions which will apply to an employee who meets the eligibility criteria in clause D.3 and who is the subject of a wage assessment using the Supported Wage System under clause 15.4(a).

D.2 In this schedule:

approved assessor means a person accredited by the management unit established by the Commonwealth under the supported wage system to perform assessments of an individual's productive capacity within the supported wage system

assessment instrument means the tool provided for under the supported wage system that records the assessment of the productive capacity of the person to be employed under the supported wage system

relevant minimum wage means the minimum wage prescribed in this award for the class of work for which an employee is engaged

supported wage system (SWS) means the Commonwealth Government system to promote employment for people who cannot work at full award wages because of a disability, as documented in the Supported Wage System Handbook. The Handbook is available from the following website: www.jobaccess.gov.au

SWS wage assessment agreement means the document in the form required by the Department of Social Services that records the employee's productive capacity and agreed wage rate

workplace data means data collected by an employer with respect to an employee's productive capacity in accordance with the Supported Wage System Handbook

D.3 Eligibility criteria

D.3.1 This schedule applies to employees with a disability who are unable to perform at the required productive capacity for their classification because of the effects of a disability.

D.3.2 This schedule does not apply to any existing employee who has a claim against the employer which is subject to the provisions of workers compensation legislation or any provision of this award relating to the rehabilitation of employees who are injured in the course of their employment.

D.4 Supported wage rates

D.4.1 Employees to whom this schedule applies will be paid the higher of the following amounts:

(a) a percentage of the relevant minimum hourly rate of pay equal to the assessed productive capacity of the employee determined in accordance with clause D.5 rounded to the nearest whole percentage; and

(b) **\$2.75** per hour.

D.4.2 For the avoidance of doubt, there is no minimum amount payable to an employee per week.

D.5 Assessment of capacity

D.5.1 For the purpose of establishing the percentage of the relevant minimum wage, the productive capacity of the employee will be assessed in accordance with the Supported Wage System by an approved assessor, having consulted the employer and employee and, if the employee so desires, a person identified in clause 31.3.

D.5.2 The productivity benchmark(s) used for the conduct of an SWS assessment must:

(a) take into account the major task(s) performed by the employee; and

(b) be independently verified by an SWS assessor as being valid and appropriate.

D.5.3 All assessments made under Schedule D—Supported Wage System must be documented in an SWS wage assessment agreement, and retained by the employer as a time and wages record in accordance with the Act.

D.5.4 The approved assessor will assess the productive capacity of the employee having regard to:

(a) where an employer has collected workplace data with respect to an employee:

(i) the workplace data—50% weighting; and

(ii) the data collected by the approved assessor in accordance with the Supported Wage System—50% weighting;

(b) otherwise—the data collected by the approved assessor in accordance with the Supported Wage System.

D.5.5 Where, in undertaking an assessment in accordance with clause D.5.4(a), there is a disparity of greater than 20% between the overall productivity percentage calculated from the workplace data and the overall productivity percentage calculated from the data collected by the approved assessor, the employee, employer and approved assessor may agree to collect additional data. The additional data should be collected as soon as practicable and added to the existing data with respect to the employee for the purpose of undertaking the assessment in clause D.5.4(a).

D.5.6 In addition to an employee's general right to access clause 30—Dispute resolution in relation to the process or outcome of a wage assessment, an employee or an employer may:

(a) raise a dispute in accordance with the dispute processes outlined in the Supported Wage System Handbook; and

(b) after exhausting the process provided in clause D.5.6(a), raise a dispute in relation to the assessment of the employee's assessed productive capacity in accordance with clause 30—Dispute resolution. In those circumstances, the Commission may, in exercising its powers under clause 30.6, make a determination as to the employee's productive capacity, having regard to the reasonableness of the workplace data and the data collected by the approved assessor and fairness between the parties in all of the circumstances.

D.6 Lodgment of SWS wage assessment agreement

D.6.1 All SWS wage assessment agreements under the conditions of Schedule D—Supported Wage System, including the appropriate percentage of the relevant minimum wage to be paid to the employee, must be lodged by the employer with the Fair Work Commission.

D.6.2 All SWS wage assessment agreements must be agreed and signed by the employee and employer parties to the assessment. Where a union which has an interest in the award is not a party to the assessment, the assessment will be referred by the Fair Work Commission to the union by email to the union's nominated email address and the agreement will take effect unless an objection is notified to the Fair Work Commission within 10 working days.

D.7 Review of assessment

For the purpose of clause 15.4(a):

D.7.1 the wage assessment of each employee will be reviewed after 12 months' service with the employer since the initial assessment, and the rate of pay adjusted accordingly;

D.7.2 a wage assessment may be reviewed at the initiative of either the employee or the employer, once every six months and not more than four times every three years, and the rate of pay adjusted accordingly. Such a review may only be initiated in circumstances where an employee has changed jobs or the processes involved in the work undertaken by the employee have changed.

D.8 Other terms and conditions of employment

Where an assessment has been made, the applicable percentage will apply to the relevant minimum wage only. Employees covered by the provisions of Schedule D—Supported Wage System will be entitled to the same terms and conditions of employment as other workers covered by this award on a pro rata basis.

D.9 Workplace adjustment

An employer wishing to employ a person under the provisions of Schedule D—Supported Wage System must take reasonable steps to make changes in the workplace to enhance the employee's capacity to do the job. Changes may involve re-design of job duties, working time arrangements and work organisation in consultation with other workers in the area.

D.10 Trial period

D.10.1 In order for an adequate assessment of the employee's capacity to be made, an employer will employ a person under the provisions of Schedule D—Supported Wage System for a trial period of at least 13 weeks, but no longer than 26 weeks.

D.10.2 During that trial period the assessment of capacity will be undertaken and the percentage of the relevant minimum hourly rate of pay for a continuing employment relationship will be determined in accordance with clause D.4 and clause D.5.

D.10.3 The employee must be paid at least **\$2.75** per hour for each hour worked during the trial period.

D.10.3 Once an assessment of capacity has been undertaken pursuant to clause D.5 and the employee's rate of pay is determined in accordance with clause D.4, the employer will

apply any higher rate of pay determined in accordance with clause D.4.1 with effect from thirteen weeks after the commencement of the trial period.

D.10.4 Work trials should include induction or training as appropriate to the job being trialled.

16. By inserting Schedule H—Transitional Arrangements as follows:

Schedule H—Transitional Arrangements

H.1 No reduction in hourly wage rate

An employer shall not reduce the hourly wage of any employee employed as at 1 January 2023 by reason of their:

H.1.1 classification or reclassification into Grade A or B; or

H.1.2 initial SWS assessment in the period from 30 June 2023 to 30 June 2026.

H.2 Initial SWS assessment during the transition period

H.2.1 This clause applies to any employee employed as at 30 June 2023 (to whom Schedule D—Supported Wage System applies) who has not been the subject of a SWS assessment prior to 30 June 2023.

H.2.2 The employee must be subject to an initial SWS wage assessment before 30 June 2026. Despite clause D.7.1, once this is done no further SWS wage assessment is required for a period of three years following this unless clause D.7.2 applies.

H.2.3 Until a SWS wage assessment occurs, despite clause 15.2 an employee shall remain on their current wage rate provided that the rate is adjusted by the same percentage amount and at the same time as any adjustment to the Grade 2 rate in this award as a result of any Annual Wage Review.

H.2.4 Any new employee must be subject to a SWS wage assessment in accordance with clause D.10.

17. By updating the table of contents and cross-references accordingly.

B. This determination comes into operation on 30 June 2023. In accordance with s165(3) and s.166(5) of the *Fair Work Act 2009* this determination does not take effect in relation to a

particular employee until the start of the employee’s first full pay period that starts on or after 30 June 2023.



ACTING PRESIDENT